



Palletization Module **For DAT-MAIL™ Editor***

**Are you wasting time building some or all of your own pallets?
Are you hand-entering pallet counts into postage statements?
Do you need 'courtesy pallets' that your presort software can't handle?**

If any of these are your business challenge, there's now an EASIER WAY to create documentation for all your palletized mail!

DAT-MAIL's Palletization Module saves time and resources by:

- Creating pallet placards and barcoded skid sheets, with unique identification numbers, for every pallet you produce
- Accurately reflecting pallet counts on your statements and 8125's without editing
- Co-palletizing sacks and trays of Standard Mail, even across multiple jobs, to meet USPS or transportation company minimums more easily
- Producing 'courtesy pallets' to more easily and economically transport mail
- Generating statements and 8125's by scanning copies of the barcoded skid sheets that you pull when you stage your pallets for shipping

Whether you already use your presort program's palletization option and just need to create 'courtesy pallets' for remaining loose sacks and trays or whether you don't use any other palletization program and need to place all of your sacks and trays onto USPS sorted pallets, DAT-MAIL's new Palletization Module is just what you need. The barcoded placards and skid sheets can be used by your finished goods inventory system, and DAT-MAIL palletization reports provide valuable information, such as pallet contents, to your shop floor. Even better, you can even perform most palletization options automatically, without adding any new steps to your operating procedures. Improve your process control by making sure that every sack or tray you ship is electronically assigned to a pallet.

Why Use DAT-MAIL's Palletization Module?

- 1.** Ensure that all of your mail is electronically represented on pallets in Mail.dat®, thereby facilitating transportation of this mail.
- 2.** Print barcoded pallet placards and skid sheets for every pallet, using the module's 'USPS Sorted Pallet' option.
- 3.** Generate statements with correct pallet counts based on the pallet data in your Mail.dat files, thereby eliminating the need to edit statements to add this data.
- 4.** Utilize the module's Pallet Reports to provide concise instructions to your shop floor for producing the pallets.
- 5.** Export the information about each pallet for use in your finished goods inventory system.

*** All Palletization Module features are included in the DAT-MAIL Toolbox subscription.**

Palletization Overview:

The Palletization Module creates 'mother pallets'—pallets that hold sacks or trays. It does not duplicate the work of your presort program, which palletizes flats or bundles of flats directly onto pallets. Instead, use Window Book's Palletization Module to:

- Palletize mail that is not already on pallets
- Re-palletize an entire job using the module's 'USPS Sorted Pallet' option
- Palletize each segment, consisting of a separate production run or presort, individually
- Palletize across all segments, which is usually done for co-palletization

The DAT-MAIL Palletization utility was designed to supplement your presort program's palletization functionality by creating 'courtesy pallets' for all loose trays and sacks that are left over after your presort program's palletization program is done. It can also be used to create USPS sorted pallets for non-palletized Mail.dat files that come from outside vendors. Another important use for this utility is co-palletizing multiple jobs or versions together, which reduces the number of total pallets you create and maximizes the cost-effectiveness of drop shipping.

Palletization Options:

USPS Sorted Pallets: A 'USPS Sorted Pallet' meets USPS requirements for weight, size, and content and is associated with a sortation level. When creating postal pallets, you must create a pallet to the 'finest' level possible that meets minimum weight and size requirements, regardless of where the pallet may be entered. For example, if it is possible for you to do so, you must create SCF pallets, even if you intend to bring the pallets to a BMC.

Courtesy Pallets by Production Sequence:** A Courtesy Pallet is a 'mother-pallet' of sacks or trays that did not get palletized in the original presort. These are not truly postal pallets in that there is no pallet presort level defined and these pallets usually do not meet minimums for USPS sorted pallets. Though the USPS officially discourages the use of these pallets, they aid in the effective transport of this mail and most transportation companies insist that loose trays and sacks be placed on such pallets.

Courtesy Pallets by Entry Point:** This creates the same kind of pallet as the option above, only it creates one pallet per entry point (unless a maximum weight or height is reached, which could result in additional pallets to any such entry point).

Production Pallet by Entry Point:** This option can be used with non-palletized Mail.dat files to create USPS-sorted or courtesy pallets based on their size, weight and content. This option mimics the process many mailers use when creating pallets on the shop floor when presort palletization is not used.

** This palletization option can be run automatically at the end of the import process, allowing you to enjoy the benefits of this program while minimizing any changes to your standard operating procedures.

Automate palletization today:
e-mail sales@windowbook.com or phone 800-370-2410 option 5