

Complete Postal Library™

Collection of postal reference and mailing analysis software tools



Complete Postal Library™ provides you with its easily searchable, electronic DMM & IMM — quickly find the latest postal rates and regulations for preparing your mail properly.

Window Book's Complete Postal Library is a collection of postal reference and mailing analysis software tools designed to make mailing easier and more profitable.

Update via the internet to stay up-to-date with your [Domestic and International Mail Manuals!](#) Now you can always be confident that you have the latest postal information at your fingertips.

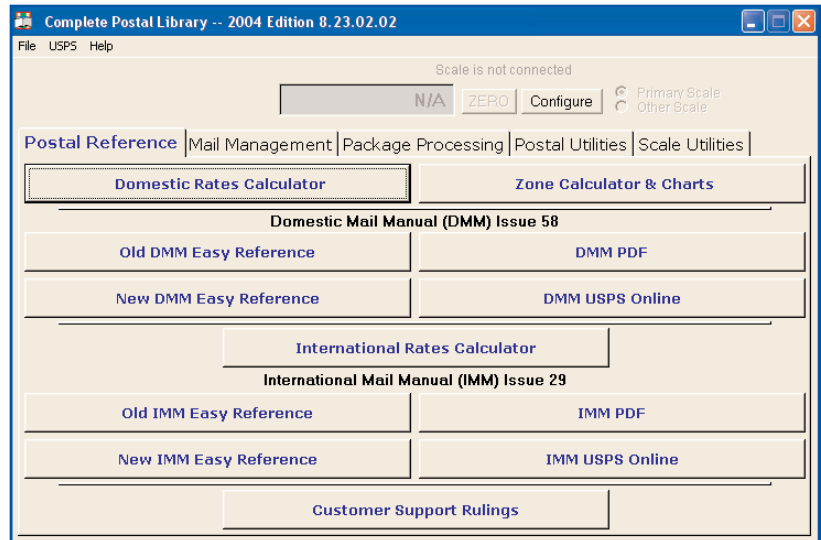
Postal Bulletin updates are integrated right into the appropriate section of the mail manuals, so you won't have to look for changes!

Get timely answers to any question about rates and requirements for domestic or international mail.

- No more flipping through Postal Bulletins
- No more wondering whether your DMM/IMM is outdated
- No more expensive mistakes because you've used an old rule or rate

Software Features:

- Access info instantly from your PC
- Complete text of USPS® Domestic Mail Manual
- Complete text of International Mail Manual
- Integrated bi-weekly Postal Bulletin updates
- Easy-to-use postage rate guide, calculator, budgeting and mail preparation tool



Access to the latest postal rules and rates at the click of a button.

Save time & money with Complete Postal Library for preparing Domestic and International mail

- ▶ DMM & IMM Easy Reference with bi-weekly Postal Bulletin updates
- ▶ Domestic & International Rate Calculators
- ▶ Mail Profits Calculator determines profit point for your Direct Mail
- ▶ Scale Utilities that compare and convert weights; do piece counts
- ▶ ZIP+4 Address Checking
- ▶ Customer Support Rulings
- ▶ Measurements Conversion Calculator
- ▶ Postal Zone Calculator & Charts
- ▶ International Clock & Almanac
- ▶ Date Calculator

Now you can always be confident that you have the latest postal information at your fingertips! Complete Postal Library keeps you up-to-date with your DMM and IMM.

Domestic & International Rates Calculators

- ▶ Determine the most beneficial and cost-effective way to prepare virtually any mailing
- ▶ An easy-to-use postage rate guide, calculator, budgeting and mail preparation tool - all in one!

International Mail Manual (IMM) & International Rates Calculator

- ▶ Calculate rates for international mail based on destination country, weight and service
- ▶ Access special instructions on: prohibitions, restrictions, observations, customs forms, Express Mail, and areas served

View easily printable PDF versions of the DMM & IMM

- ▶ Just click on "DMM PDF" or "IMM PDF" in the "Postal Reference" tab

ZIP+4 Address Checking

- ▶ Reduce returned mail and improve customer service with ZIP+4 Address Check feature

USPS Customer Support Rulings

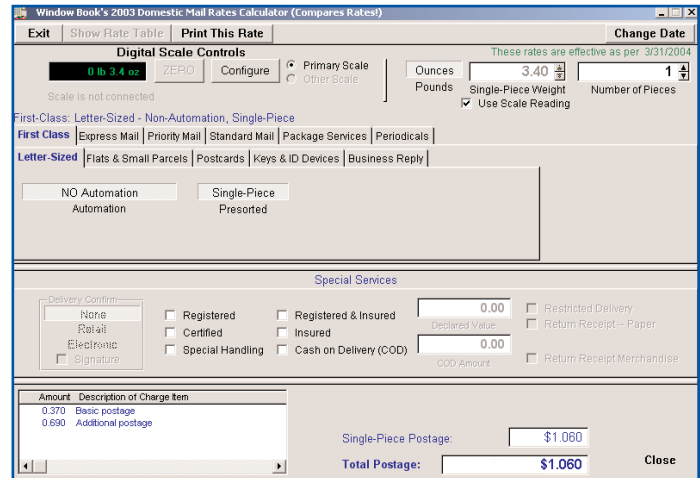
- ▶ Benefit from clarifications on DMM standards: <http://www.ribbs.usps.gov/csrule.html>

Enhanced Scale Utilities

- ▶ Weight Comparison Calculator
- ▶ Weight Conversion Calculator
- ▶ Piece Count Calculator - determines how many pieces are in your tray without counting

Enhanced Help Menu for fastest tech support

- ▶ Ask questions and get instant answers from within your program: "Search Knowledge Base"
- ▶ Initiate a technical support request online via "Submit a Question Online"



Window Book's 2003 Domestic Mail Rates Calculator (Compares Rates)

Exit Show Rate Table Print This Rate Change Date

Digital Scale Controls

0 lb 3.4 oz ZERO Configure Primary Scale Other Scale

Scale is not connected

Ounces 3.40 Pounds 1

Single-Piece Weight Use Scale Reading Number of Pieces

First-Class: Letter-Sized - Non-Automation, Single-Piece

First Class Express Mail Priority Mail Standard Mail Package Services Periodicals

Letter-Sized Flats & Small Parcels Postcards Keys & ID Devices Business Reply

NO Automation Automation Single-Piece Presorted

Special Services

Delivery Confirmation: None Registered Registered & Insured Restricted Delivery Return Receipt - Paper

Railair Certified Insured

Electronic Signature Special Handling Cash on Delivery (COD) COD Amount Return Receipt Merchandise

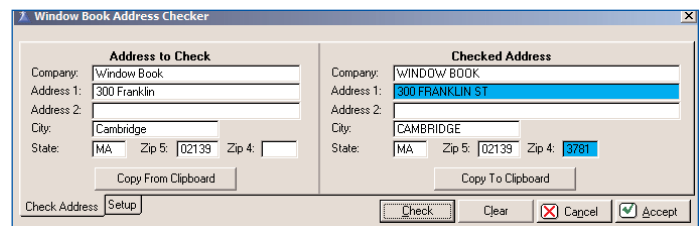
Amount	Description of Charge Item
0.370	Basic postage
0.690	Additional postage

Single-Piece Postage: \$1.060

Total Postage: \$1.060

Close

Domestic Rates calculator



Window Book Address Checker

Address to Check		Checked Address	
Company:	Window Book	Company:	WINDOW BOOK
Address 1:	300 Franklin	Address 1:	300 FRANKLIN ST
Address 2:		Address 2:	
City:	Cambridge	City:	CAMBRIDGE
State:	MA Zip 5: 02139 Zip 4:	State:	MA Zip 5: 02139 Zip 4: 3781

Copy From Clipboard Copy To Clipboard

Check Address Setup Check Clear Cancel Accept

ZIP+4 Address Checking for accurate mail delivery

Stop wasting time & money searching for rates and regulations!

Call 1-800-524-0380 and order your Complete Postal Library™ today to immediately benefit from electronic postal reference tools.

Email: sales@windowbook.com

Tell Your Friends: Does someone you know always ask you questions about postal rates or regulations? If so, have them call 1-800-524-0380